

e-mail alert



In an effort to conserve on the cost of mailings we will be communicating with our school families via email. When you subscribe you will receive a weekly eNewsletter from the Principal. All are requested to subscribe to the SFHS email. Even if you subscribed last year you must re-subscribe this year.

SUBSCRIBING IS AS EASY AS FOLLOWS:

Go to <http://www.sfhsnet.org/left/eneews/news-home.htm>

(This link is accessible from a link in the left margin on the school's website home page.)

1. Enter your e-mail address and select the **Go** button
2. You should receive a message stating that you are already a member of the St. Francis High School mailing list.
3. Re-type your e-mail address and select the **Submit** button
4. You should receive a message indicating that you will receive an e-mail message with a link that will allow you to change lists and/or edit your personal profile information.
5. When you receive the e-mail message, click on the **Update your profile** link.
6. Select the box for the **Parents (2010-11 School Year)**
7. Please enter your children's **Grade Level(s)** for the 2010-11 School Year.
8. When finished, select **Save Profile Changes**
9. Finally, don't forget to add jgerdeman@sfhsnet.org and rhuhn@sfhsnet.org to both your **Contacts** and your "Safe Senders" lists in your respective e-mail systems.

If you have any problems or questions associated with the e-mail subscription process, please contact Jeff Gerdeman at jgerdeman@sfhsnet.org or (630) 668-5800, x1119.

SCHOOL DIRECTORY ORDER FORM

Every family will be given **one free directory** at Curriculum Night. If you would like additional copies for your child, your car, your office, etc. please complete this form:

FAMILY NAME _____

CHILD'S NAME _____

_____ at \$5.00 = _____
Number of copies

So that we can ensure early delivery, please return this form with check made payable to SFHS and return to school in the envelope provided, **NO LATER THAN July 31st.**



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